



Dear CA families,

The safety and well being of our student body is our utmost concern. We have been meeting for weeks and monitoring the ongoing COVID-19 public health developments to determine the best academic path forward for our students. We want to reiterate that we have put forth an attendance policy supporting this concern for our students. If your child is sick or showing symptoms of being ill, we ask that you keep them home and feel reassured that their attendance will not be affected. With careful consideration, and after intensive research and discussions, we have put together a thoughtful and comprehensive plan for our teachers and students should distance learning need to occur. We have met as a full faculty and staff, as well as, an administrative leadership team.

We understand distance learning will have a profound impact on everyone. We are deeply committed to maintaining the level of Clarksville Academy's excellent teaching and learning standards. Thus, we have made the decision to hold a professional development day for teachers on Monday, March 16<sup>th</sup>. This day will be used as a preparation day to ensure high quality and a smooth transition to distance learning, if necessary. Should we make the transition to distance learning, it will be grounded in our responsibility for the well being of our students.

If the decision is made to close Clarksville Academy, be assured teachers and administrators have planned and prepared to stay in touch with students and to continue the curriculum to the best of our ability. All academic requirements will be met remotely. The distance learning format that we have planned will allow for small classes and one-on-one attention. Students in grades 2-12 will receive instructions and expectations through their digital devices from teachers. Teachers will use a variety of platforms and resources to meet their teaching goals. Parents of students in PreK-1 should follow the instructions provided by the classroom teachers. It is vital that parents support and work alongside their child to insure they are on task.

We ask, in the coming days, for your continued support, patience, and understanding as we face difficult and unprecedented decisions and situations. We will rely on shared concern and the spirit of resilience as we move forward together. We want to maintain the spirit of family and community that CA is known for, even though we may need to be separated physically.

Best regards,

Gina Goostree, Head of Lower School

Alicia McQueen, Head of Intermediate School

Denise Walker, Head of Upper School